ADMINISTRATIVE - I TO

Approved For Release 2001/08/09 : CIA-RDP78-05343A090200010047-4

8 NS MAR 1974

DD/M&S 74 - 0865

MEMORANDUM FOR: Deputy Director for Intelligence

Deputy Director for Management and Services

Deputy Director for Operations

Deputy Director for Science and Technology Chairman, Senior Executive Career Service Panel

SUBJECT

: Annual Personnel Plan, FY 1973-74

- 1. On 22 February I approved with certain exceptions the Annual Personnel Plan for FY 1973-74 as presented to the Management Committee. The projections for position ceilings and on duty strength counts will, of course, be affected by recent plans for reductions in the personnel ceiling allocations. The resulting adjustments in planned ceiling and personnel strength will be reflected in the FY 1975 APP rather than by revision to the current Plan. While the overall goals for Equal Employment Opportunity staffing and promotion for FY 1974 are an acceptable beginning. I ask that you review them again, particularly for Black professional employees, and revise them upward if possible.
- 2. Specific action is required concerning the following areas. wherein I have not approved the goals reflected in the APP. Revised goals should be submitted to the Director of Personnel by 29 March as amendments to the FY 1974 Annual Personnel Plans.
 - Executive Career Service Black professional staffing goals
 - Management Career Service Black professional staffing goals for the Office of Communications and the Office of Medical Services
 - c. Operations Career Service (1) Personal Rank Assignment goals for Europe Division to be reduced; (2) Black professional staffing goals for Division D, 61/023, Plans and OPS Staffs, and the SB Division.

(s) W. E. Colby

W. E. Colby Director

Page 2

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C. Equal Opportunity Staffing (GS Professionals Only)

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Women who have a minority racial origin should be counted under both the women and applicable minority groups. Percent of total COS in grade range. Computer listings 175, 249.

REFERENCE:

D. Planned Lateral Entry (External) of Professionals GS 12 & Above *

	D. Planned L	ateral Entry (E)	Cleman) or 110	1000								
	GRADES											
FY	TOTAL	GS 12	GS 13	GS 14	GS 15	GS 16 & ABV						
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^{*} SHOULD INCLUDE THE PLANNED ENTRY-ON-DUTY OF ALL EXPERIENCED PEOPLE FROM FEDERAL AGENCIES, BUSINESS, ACADEMIA, ETC..

•	ROUTIN	G AND	RECOR	D SHEET
SUBJECT: (Optional)			·	
Executive Officer Deputy Director fo	to the	gement	EXTENSION	NO.
and Services	110110	5 cm c ii c	6535	1 5 MAR 1974
TO: (Officer designation, room number, and building)	D	ATE	OFFICER*S	COMMENTS (Number each comment to show from whom
1 Dimenton of Maliant	RECEIVED	FORWARDED	INITIALS	to whom. Draw a line across column after each comment.)
Director of Medical Services 1D4061 Headquarters	MATA15		I'm	Per the attached
2. EXO	18MAR			memorandum from the DCI, it is requested that your Office submit new APP information
3.			, p	regarding black professional staffing goals. The DCI has
4.			ķ	established 29 March as the date for the figures to be in the Director of Personnel's
5.			t	office and it is requested that you have them sent throug the CMO/DDM&S by 27 March.
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